



Administrative Simplification Toolkit

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This document identifies the resources available for download in the Administrative Simplification Toolkit.

- 1. About Administrative Simplification Fact Sheet:** Provides an overview of Administrative Simplification standards and the benefits of using them.
- 2. Administrative Simplification One Pager:** Explains Administrative Simplification requirements, how CMS enforces them, and where users can find additional guidance.
- 3. Streamline Your Paperwork Infographic:** Highlights how providers can benefit from and get the most from Administrative Simplification.
- 4. HIPAA Administrative Simplification Regulations Fact Sheet:** Summarizes the mandates and prohibitions for HIPAA Covered Entities set forth in 45 CFR Subchapter C Part 162 related to administrative transactions, code sets, unique identifiers, and operating rules.
- 5. CMS Administrative Simplification Resources:** Lists notable Administrative Simplification resources in one location and grouped by topic.
- 6. Covered Entity Decision Tool:** Helps organizations and individuals determine whether they are a covered entity under the Administrative Simplification provisions of HIPAA.
- 7. How to Test Electronic Health Care Transactions for HIPAA Compliance:** Provides an overview and step-by-step instructions of how to test transactions in ASETT.
- 8. Filing a Complaint with the Administrative Simplification Enforcement & Testing Tool:** Provides an overview of how to file a complaint for noncompliance with Administrative Simplification requirements.
- 9. How to File a Complaint Infographic:** Outlines the steps for filing a complaint against a HIPAA covered entity for noncompliance with Administrative Simplification standards.
- 10. CMS Process for HIPAA Administrative Simplification Compliance:** Lays out what happens when CMS randomly selects a HIPAA covered entity for a review of its compliance with Administrative Simplification standards.
- 11. Compliance Review Supplemental Resources:** Highlight common violations found in transactions 271, 834, and 835 and their resolutions.
- 12. 10 Principles that Guide the Exception Process:** Lists the 10 principles that a submitter must demonstrate when requesting an exception from the use of a standard transaction to test a proposed modification to that standard.

Version History

If we need to update the documents in this toolkit, changes will be identified here. The latest version of the toolkit is available on the CMS Administrative Simplification website.

Date	Description
03/2024	Original posting

